



The RoofPod Instruction Manual

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Thank you!

Thank you for choosing The RoofPod.

Please take note of the following:

- Make sure you have watched all our instruction videos, which are to be found on our YouTube channel, The RoofPod “<https://www.youtube.com/channel/UC9Gr39bgZI6svymdGf-IHGw>”
- In this booklet, find step-by-step instructions on how to open and close your RoofPod, put your RoofPod on your car/trailer, and install the mounting brackets and ladder, to ensure we are with you every step of the journey of owning and loving your new purchase
- You can also head over to our website to see the latest/instructions/information/photos of our products.
- Be careful when removing your Pod from the packaging as the frame could scratch if moved along a hard surface and don't forget to unzip BOTH sides before you unclip to open the Pod.

We love seeing your adventures! Please share your adventure photos and tag us on instagram @theroofpod or use the hashtags #theroofpod and #theroofpodadventures. Don't forget to leave us a google review when you have a moment.

We can't wait to see where you'll go!

Yours in adventure,
The RoofPod team

What's in the box?

- 1 x Tent
- 1 x Mattress
- 1 x Ladder
- 2 x Spring Forms (rolled up in the back window awning)
- 1 x Back window awning
- 4 x Mounting brackets each consisting of - base plate, upper flat clamp plate, 2 cup square bolts, 2 spring washers, 2 flat washers, 1 large safety washer, 2 adjustable plastic knobs.

How to open your RoofPod

NB: Always UNZIP BOTH sides of your pod before opening the latches.

1. Unzip both side panels to the very end to avoid damaging the zip panel when opening the tent
2. When zipping past the strut, push the mattress away with your finger so the zip slides past easily. Make sure to lift the flap up to avoid the zip from catching it
3. Open both the latches
4. Your RoofPod should open with very little effort with the gas struts
5. Pull down the shock chord elastic and hook it on the throw over catch.

How to close your RoofPod

1. Remove springforms and lower the back rain fly
2. Leave your side doors open
3. Lift your elastic halfway up the tent around the rainfly to pull the fabric in when closing
4. Close your tent using the pull-down strap (tuck this behind the elastic to keep it from hanging out when closed)
5. Fasten the corner latches — if your latch is too tight and won't close, unwind it a few turns
6. The latch must close tightly and stay closed without assistance
7. Tuck all the fabric from the doors away. Then zip both side panels closed, making sure the tent sides are tucked in to avoid catching them with the zip
8. When zipping past the strut, ensure the zip doesn't catch and push the mattress away with your finger when zipping around the gas strut
9. When you have closed the zip fully, hook the respective carabiner through the clip of the throw over catch for extra safety. Do not leave the carabiner hanging loose.
10. You are now ready to go!

How to put your RoofPod on your vehicle or trailer

Before getting started

- Your bars on your vehicle or trailer needs to be ideally 1 meter apart with a minimum of 850mm apart (front and back) with the furthers being 1020mm apart.
- Your Roof Bars must be a minimum length of 1250mm for a CoziPod and 1350mm ComfyPod.
- The dynamic load of your bars needs to be 60kg or more.
- Please don't pick the tent up if you have any back, shoulder or health issues
- The front bar should be mounted in line with the gas strut mount. Note that while you can play around with positioning, moving it further forward or further back, the pod should never be more than 700mm from the front or back bars respectively (the front bar should not sit further back than the gas strut)
- Should you have a front runner roof rack with the 25mm lip, you will need to order longer bolts and spacers for your brackets.

Step-by-step guide

1. Pick up your RoofPod with one person standing at the front and one at the back
2. Lift your RoofPod above your shoulders
3. Place the sides on the roof bars
4. Walk the RoofPod across your bars gently until it is centred

How to install your RoofPod's mounting brackets

*Please note we have a video of this process on our YouTube page as well as on our website.

NB: Each of the brackets needs to be securely fastened. Damage can be caused if not secured correctly. RoofPod will not be held liable for any damage. The RoofPod is not held liable for any damages to vehicles or accessories during fitment or use. Use of this product is at your own risk

- You have received 4 Mounting Brackets with your RoofPod.

Step-by-step instructions:

1. Slide the upper flat clamp into the receiving slot of the runners
2. The cup squares need to be seated into the upper flat clamp plate for them to fit into the runners
3. Once they are in the receiving slot, slide the bracket along till you reach the roof bar
4. Lift the RoofPod to get the bracket around your roof bar
5. Do not close the base plate until all four brackets are in place
6. Once all four brackets are in place and your RoofPod is in the correct position you can close the base plate. You will need to lift the base plate over the safety washer.
7. Tighten the adjuster knobs until the spring washer is flat
8. Both sides of the plate must be fastened evenly so that the base plate is flat and not higher on one side
9. Double check you have tightened all your mounting brackets
10. Please re check your mounting bracket regularly to ensure they have not come loose during travel especially on rough roads.

Please note: Please re check your mounting bracket regularly to ensure they have not come loose during travel especially on rough roads. Tighten the knobs if ever they feel loose.

How to install or remove your RoofPod's ladder

NB: Use of the ladder is at your own risk. If not used correctly, it can cause major damage and bodily harm.

1. Open your ladder from the bottom rung up till the required height making sure each step that you open is locked in place. Do not lock out the top rung so that the ladder can move with the suspension of your car when you climb in and out. If you lock out every rung the bracket can unclip.
2. Secure your ladder bracket to the frame where your RoofPod access is required
3. Tighten the clamp once clipped onto your frame
4. The ladder must never be vertical as the bracket will pop off

5. When closing your ladder, work from the top to the bottom and keep your fingers out of the way

NB: Open ladder from the bottom, and do not fully lockout the second rung from the top to allow for movement of your vehicle suspension when climbing out.

Please keep in mind:

- Always use both hands when climbing up or down the ladder
- Never lean backwards as the ladder clamps can pop off the frame
- Mind your fingers when closing your ladder
- If storing your ladder in the tent, put it under the side door and not on top of the mesh as it can cause damage.

Warranty & terms

- The RoofPod comes with a 1-year limited warranty from the date of the original purchase
- This covers any potential manufacturing defects covering workmanship, parts and materials which fail under normal use
- The RoofPod will either replace or repair the defective parts at no cost to the customer, at the sole discretion of what the most appropriate action is by the RoofPod team
- Please note that the warranty excludes UV damage, normal wear and tear, cosmetic blemishes occurring with use (scratches, dents, discolouration to fabric), damage caused by the customer (misuse, accident, abuse), weather or storm damage
- If the product is shipped, note we cannot be held responsible for any damages once your RoofPod has left our premises. Your tent will be packaged in a secured box.
- RoofPod is not held liable for any damages to vehicles or accessories during fitment or use
- Use of this product is at your own risk – be sure to follow all the guidelines laid out in this manual for safe usage of your RoofPod

Tips and Tricks

We at the RoofPod have tried and tested our products through every weather event and have put together a short list of tips and tricks to ensure you have the most favourable and pleasant experience possible.

Choosing a Parking spot

Always park the nose of your car into the wind to minimise movement and resistance.

This will also reduce the amount of rain hitting the sides of your tent in rainstorms keeping your doors dry when opening and closing.

If it is **very** cold, setting up under a tree and away from water will reduce condensation.

Make sure no branches are touching your pod to avoid noise during the night if wind picks up.

Condensation and a Damp Tent

There is always a chance of condensation when you place a warm body in a closed space.

If you notice condensation occurring, open a gap in 2 doors to allow for airflow at night.

Wipe the condensation away with a cloth and ensure your tent has dried before closing it for a long period of time.

Sealing your Seams

All RoofPods have been coated and seams sealed. This can start to degrade over time in the sun and adverse weather.

If you find this occurring, you can use sealant and repaint your seams.

You can use any outdoor sealant or buy a pot directly from us.

If you feel your tent needs a full refurbish you can book it in with us for a full service where we will repaint your canvas and reseal all the seams.

Liquid Sealant can also be used for any hole that you may get in your tent.

Cleaning your tent

Keep a soft brush in your tent when travelling and if very dusty give it a quick brush off before opening.

Wash your tent between uses to avoid dust build up.

Use a soft sponge and non detergent soap/tent cleaning product from your local outdoor store.

Do not use any fabric softeners or stain removers as this damages the canvas.

Don't close your tent until it is completely dry to avoid mildew and mold.

Ladder Hacks

The bottom of the ladder can get pretty muddy and dirty.

Grab a foot mat in your car and place that under the ladder. Then when you climb in and out your tent you can stand on a clean spot before putting on your shoes or removing them.

Driving Speeds

We recommend a maximum speed of 110km ph. Obviously this is dependent on the road surface and weather conditions.

Weight in the Tent

We recommend a maximum weight of 160kg inside the tent.

If you are worried we always suggest adding a third bar for extra support.

If you want to sit out the back of your tents' main door/window, please make sure your tent is well supported underneath. Never put your full weight on the overhang of your tent.

Weight on top the Tent

The tent roof bars are there to put light weight items on like surf boards and solar panels. We recommend no more than 10kg per bar.

If you need extra support for mounting you can purchase a set of mounting brackets to clip into your tent frame during travel.